



# Privacy Policy **enviroelectronics**

Enviro Electronics Ltd is committed to protecting and respecting your privacy. This policy sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us.

Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it.

## INFORMATION WE MAY COLLECT FROM YOU

We may collect and process the following data about you:

- if you contact us by email or phone, we may keep a record of that correspondence;
- information provided for the nature of employment
- by the use of cookies on our site, in accordance with our Cookie policy (summarised below);
- information that you provide if you subscribe to our mailing list to receive our newsletter or other marketing communications.

## COOKIES

Cookies are text files containing small amounts of information which are downloaded to your device when you visit a website. Our site uses cookies to distinguish you from other users of our website. This helps us to provide you with a good experience when you browse our website and also allows us to improve our site.

## USE MADE OF THE INFORMATION

We will use the information held about you for the purposes for which it was provided to us as stated at the point of collection (or as is obvious from the context of collection), examples may include providing you with the brochure you have requested or considering your job application.

We may also process your personal data in order to record and monitor your use of our website for internal purposes which may include analysis of usage, measurement of site performance and generation of reports.

We do not collect or compile personal data for dissemination or sale to outside parties for consumer marketing purposes or host mailings on behalf of third parties.

## INFORMATION SECURITY, STORAGE AND RETENTION

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online. However, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of the data you transmit to our site; any transmission is at your own risk. Once we have received your information it will be stored within the European Economic Area and strict procedures and security features will be used to try and prevent unauthorised access.

The personal data you submit to us will only be retained for as long as is required for the purposes for which it was collected or as required by law.

Where personal data is retained we do not assume responsibility for verifying the on-going accuracy of the content of personal data. When practically possible if we are informed that personal data collected through a website is no longer accurate we will make appropriate corrections based on the updated information provided by the authorised visitor.

## DISCLOSURE OF YOUR INFORMATION

We may disclose your personal data to any member of our company for use in accordance with this privacy policy.

We may disclose your personal data to third parties:

- if we or substantially all of our assets are acquired by a third party, in which case personal data held by our site will be one of the transferred assets;
- if we are under a duty to disclose or share your personal data in order to comply with a court order or other legal or regulatory requirement.

## LINKS TO OTHER SITES

Our site may, from time to time, contain links to other websites of interest, mainly those of our clients and supply chain partners, but also those of other third parties. Please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

## ACCESS TO INFORMATION

You may request details of personal information which we hold about you under the Data Protection Act 1998/GDPR 2018. If you would like a copy of the information held on you please write to us at: Enviro Electronics Ltd, Unit 16 J3 Business Park, Doncaster, DN4 enclosing your postal details, a small fee will be payable.

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us at [recycle@enviroelectronics.co.uk](mailto:recycle@enviroelectronics.co.uk) as soon as possible, at the above address. We will promptly correct any information found to be incorrect.

## CHANGES TO OUR PRIVACY POLICY

We keep our privacy policy under regular review and we may change this policy from time to time by updating this page. Please check this page from time to time to ensure that you are happy with any changes to our privacy policy. This policy is effective from 1st May 2018.

## HOW TO CONTACT US

Questions, comments and requests regarding this privacy policy are welcomed and should be addressed to mailing address; Enviro Electronics Ltd, Unit 16 J3 Business Park, Doncaster, DN4 8DE or email: [recycle@enviroelectronics.co.uk](mailto:recycle@enviroelectronics.co.uk)

## CONTACT & COMMUNICATION

Users contacting this website and/or its owners do so at their own discretion and provide any such personal details requested at their own risk. Your personal information is kept private and stored securely until a time it is no longer required or has no use, as detailed in the Data Protection Act 1998. Every effort has been made to ensure a safe and secure form to email submission process but advise users using such form to email processes that they do so at their own risk.

This website and its owners use any information submitted to provide you with further information about the products / services they offer or to assist you in answering any questions or queries you may have submitted. This includes using your details to subscribe you to any email newsletter program the website operates but only if this was made clear to you and your express permission was granted when submitting any form to email process. Or whereby you the consumer have previously purchased from or enquired about purchasing from the company a product or service that the email newsletter relates to. This is by no means an entire list of your user rights in regard to receiving email marketing material. Your details are not passed on to any third parties.



Preece Stewart  
Managing Director.

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